

# PART 9 - GOVERNANCE COMMITTEE

## 1. Terms of Reference of the Governance Committee

### Regulatory Framework

- 1.1. To review the number of meetings and Terms of Reference of the Audit Committee.
- 1.2. To consider the Council's compliance with its own and other published standards and controls.

### Constitutional Matters

- 1.3. To advise the Council on all matters relating to any review of the Council's decision-making arrangements.
- 1.4. To advise the Council on all matters relating to any review of the Council's Constitution.

### Members' Allowance Scheme

- 1.5. To receive the recommendations of the Joint Independent Remuneration Panel and make recommendations for change the Members' Allowance Scheme to the Council and, if required, to the Joint Independent Remuneration Panel.

### Electoral Arrangements

- 1.6. To advise the Council on all matters relating to:
  - (a) Parliamentary, County, District and Parish/Town Council elections and referenda, including European Elections and England and Wales Police and Crime Commissioner Elections;
  - (b) the revision of parish boundaries;
  - (c) the overall number of Members of the District Council;
  - (d) the preferred number of Members for each District Council Ward;
  - (e) the number of Wards for the District of Sevenoaks;
  - (f) the names and boundaries of District Council Wards;
  - (g) carrying out Parish Governance Reviews under the Local Government and Public Involvement in Health Act 2007; and
  - (h) any matters ancillary thereto.

## Members' Attendance

- 1.7 Delegated authority from Council to the Governance Committee to approve in advance reasons for failure to attend any meeting of the authority or executive throughout a period of six consecutive months from the date of a Member's last attendance as set out in s.85(1) and s.85(2B) of the Local Government Act 1972.

## 2. Membership of the Committee

- 1.2. The Governance Committee will comprise 7 elected Members, one of which shall serve as Chairman, that follow the political proportionality of the Council. The membership of the Committee can be found at Appendix H - Membership of Council Committees, Cabinet and Advisory Committees.